

Monterey County Sheriff's Office
Training Plan | 2024



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Monterey County Sheriff's Office

Training Plan | 2024

Montereysheriff.org

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Introduction

The Monterey County Sheriff's Office has an interest and responsibility for the continual growth and development of its personnel. Through a combined effort in the areas of Professional Training and Personal Education, we believe an employee can achieve both professional and personal excellence. To make professional and personal goals possible to the employee, the department has placed an emphasis in three areas: 1) Law Enforcement Education; 2) College Education and 3) Courses and Seminars offered through private providers.

Purpose

It is the policy of this office to administer a training program that will provide for the professional growth and continued development of its personnel. By doing so, the Office will ensure its personnel possess the knowledge and skills necessary to provide a professional level of service that meets the needs of the community. The Training Program Guide is a reference source for supervisors and managers to use in assessing the training needs of office employees. It is designed so that supervisors will know exactly what training is mandated by the State, POST, STC, as well as both the county and agency. It also allows for tracking development of employee expertise in their assignment and/or fields of interest.

PHILOSOPHY

The Office seeks to provide ongoing training and encourages all personnel to participate in advanced training and formal education on a continual basis. Training is provided within the confines of funding, requirements of a given assignment, staffing levels, and legal mandates. Whenever possible, the Office will use courses certified by the California Commission on Peace Officer Standards and Training (POST) and Board of State & Community Corrections (BSCC).

The Training Plan may not identify all the training that will occur for the members of the Monterey County Sheriff's Office, nor does it guarantee that a member will receive all the training that has been identified for his/her position.

OBJECTIVES

The objectives of the Training Program are to:

- a. Enhance the level of law enforcement service to the public.
- b. Increase the technical expertise and overall effectiveness of our personnel.

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- c. Provide for continued professional development of office personnel.
- d. Ensure compliance with POST rules and regulations concerning law enforcement training.

TRAINING PLAN AND OBJECTIVES

A training plan will be developed and maintained by the Training Manager. It is the responsibility of the Training Manager to maintain, review, and update the training plan on an annual basis. The plan will address the following areas:

1. Corrections Operations Bureau

24 - hours of State of California Standards and Training for Corrections (STC) per fiscal year (July 1st-June 30th). Up to 18 - hours of STC required training can be achieved via the POST required perishable skills training or other approved POST training.

2. Enforcement Operations Bureau

32 - hours of training based on the State of California Commission on Peace Officer Standards and Training (POST), Federal, State, County and department identified needs within the two-year compliance cycle.

ORGANIZATION OF THE TRAINING PLAN

The Training Plan is divided into two sections:

Section 1: Rank/Position Assignment:

This section of the Training Plan contains a list of all sworn rank/positions within the structure of the Sheriff's Office.

Section 2: Task/Specialized Assignment

This section of the Training Plan is a list of all task/specialty assignments within the Office for both sworn and civilian assignments.

Within each section the training courses are categorized as follows:

MANDATED

Training in this category is required by Federal law, State law and/or Office policy. Unless otherwise noted, this training should be completed within one year of appointment to the position.

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ESSENTIAL

This training has been designated by the Office as necessary for the professional development of an employee in his/her specified rank and/or task assignment.

DESIRABLE

Training that has been identified as such that will improve team capabilities, above the level of the industry standard.

In many instances an employee will be simultaneously guided by multiple sections of the Training Plan. An example would be a deputy currently assigned as a Field Training Officer. That employee will need to meet the training needs of both the Deputy rank assignment and the Field Training Officer task assignment.

CONTINUAL PROFESSIONAL TRAINING (CPT):

Continual Professional Training (CPT) is required for deputies who are employed by POST participating departments. The purpose of CPT is to maintain, update, expand, and/or enhance an individual's knowledge and/or skills. CPT is training that exceeds the training required to meet or re-qualify in entry-level minimum standards.

Every peace officer other than a Level III reserve peace officer, shall satisfactorily complete the CPT requirement of 24 or more hours of POST qualifying training during every two-year CPT cycle, beginning January 1, 2021.

Perishable Skills/Communications Requirement for CPT:

Effective January 1, 2002, all peace officers (except reserve officers) below the rank of lieutenant and assigned to patrol, investigations, or an assignment who routinely effect the physical arrest of criminal suspects are required to complete Perishable Skills and Strategic Communications training. In-lieu of completing the training, the requirement may be met by successfully passing a presenter-developed test that measures the approved training objectives.

Perishable Skills training shall consist of a minimum of 12 hours in each two-year period. Of the total 12 hours required, a minimum of 4 hours of each of the three following topical areas shall be completed:

- Arrest and Control (4 hrs.)
- Driver Training/Awareness or Driving Simulator (4 hrs.)
- Tactical Firearms (4 hrs.)

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- Strategic Communications (2 hrs.)
- Use of Force (4 hrs.)

Strategic Communications training shall consist of a minimum of 2 hours in each two-year period.

It is recommended that managers and executives complete, within their two-year compliance cycle, two hours of CPT devoted to updates in the perishable skills topical areas enumerated above.

PROFESSIONAL CERTIFICATES and LICENSES:

The Monterey County Sheriff's Office recognizes the importance of well-trained personnel. This includes assisting Office members in obtaining the appropriate professional certificate(s) awarded by the Commission on Police Officer Standards and Training, Basic Certificate, Intermediate Certificate, Advanced Certificate, Supervisory Certificate, Management Certificate, and Executive Certificate.

To qualify for award of certificates, applicants shall have completed combinations of education, training and experience as prescribed by the Commission.

Due to the numerous combinations of training, education and experience that would qualify individuals for certificates other than the basic, it is the individual's responsibility to contact the Training Unit if they feel they are eligible for an upper-level certificate.

TRAINING NEEDS ASSESSMENT

The Training Unit will conduct an annual training-needs assessment of the Office. The needs assessment will be reviewed by staff. Upon approval by the staff, the needs assessment will form the basis for the training plan for the fiscal year.

TRAINING MANAGER

The Sheriff shall designate a Training Manager who is responsible for developing, reviewing, updating, and maintaining the office training plan so that required training is completed. The Training Manager should review the training plan annually.

TRAINING MANAGEMENT SYSTEM (TMS)

This is a computer software program utilized by the Administrative Training Assistant to track all departmental training. The Training Plan for both "Rank and Task Assignments" has been entered into this software program. It is important that notification and documentation of all training be forwarded to the Training Coordinator to ensure that information is entered into the TMS program. This allows for the Training Coordinator and Training Sergeant to conduct Training Plan and P.O.S.T. and STC training compliance reports for all employees. With this capability, the Training Sergeant can identify training deficiencies according to the Training Plan.

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TRAINING PROCEDURES

- a. All employees assigned to attend training shall attend as scheduled unless previously excused by their immediate supervisor. Excused absences from mandatory training should be limited to the following:
 1. Court appearances
 2. First choice vacation
 3. Sick leave
 4. Physical limitations preventing the employee's participation.
 5. Emergency situations
- b. When an employee is unable to attend mandatory training, that employee shall:
 1. Notify his/her supervisor as soon as possible but no later than one hour prior to the start of training.
 2. Notify the training sergeant as soon as possible but no later than one hour prior to the start of training.
 3. Document his/her absence in a memorandum to the chief of the employees assigned bureau and to the Chief of the Administration bureau.
 4. Make arrangements through his/her supervisor and the Training Manager to attend the required training on an alternate date.

TRAINING REQUESTS

All requests to attend training shall be completed on the County's Training Request Form(s) and submitted through the employee's chain of command. Include all available support literature, completed registration paperwork, hotel information, etc. Completed and approved Training Requests must be received by the Training Coordinator no later than 45 days prior to the start date of the requested course. If for any reason the forms are completed less than 45 days, please contact the Professional Standards Commander. Late applications may result in denial of the training request.

1. Training requests that are approved by the employee's supervisor, Commander, and Chief shall be forwarded to the Training Sergeant or coordinator for processing.
3. Training requests that are denied will be returned to the requesting employee detailing the reason for the denial.

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In County Training Request Date of Request:

Employee(s):

Course Name:

Course Date(s): Flyer Attached: **(Required)**

Tuition:

Early Registration Date:

Registration Complete? Yes No

POST Certification: Plan 1 Plan 2 Plan 3 Plan 4 5-7

STC Certification: County Yes No

Vehicle: Yes No Number of drivers Number of passengers

Employee(s) Signature(s):

Approvals

Sergeant	<input type="text"/>	Date: <input type="text"/>
Commander	<input type="text"/>	Date: <input type="text"/>
Captain (COB)	<input type="text"/>	Date: <input type="text"/>
Chief	<input type="text"/>	Date: <input type="text"/>
Under-Sheriff (Capt/Chief only)	<input type="text"/>	Date: <input type="text"/>

In county training does not qualify for per diem, mileage or hotel stay.

In County Training PRF 7/26/23

In County Training Request Sample

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Out-of-County Training Request

Date of Request:

Employee(s):

Course Name:

Course Date(s):

Travel Dates:

Tuition: Flyer Attached: (Required)

Location of Training:

Early Registration Date:

Registration Complete? Yes No

Preferred Travel: Car Plane Both Attach Flight and Rental Car Est.

County Vehicle: Yes No Number of drivers Number of passengers

Hotel # of Nights Rate Host Hotel: Yes No

Estimated Per-Diem
(Attach Per-Diem rates) [Per Diem Rates | GSA](#) Estimated total:

POST Certification: Plan 1 Plan 2 Plan 3 Plan 4 Plan 5-7

STC Certification: Yes No

Employee(s) Signature(s):

Approvals

Sergeant Date:

Commander Date:

Captain (COB) Date:

Chief Date:

Under-Sheriff (Capt/Chief Only) Date:

Professional Standards will not process without ALL approvals.

Reimbursements can take up to 60 days and requires the employee to provide documentation upon completion of training.

All documents must be turned in within 5 days after the day the employee returns.

Out of County Training PRF 7/26/23

Out of County Training Request Sample

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SHERIFF

24 Hours POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination Prevention (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	Range Qualification

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ESSENTIAL

Executive Development		80 hours	Initial		POST approved provider	
Command College		7 sessions			POST approved provider	
Management Course		104 hours	Initial	POST CR 1005	POST approved Provider	
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	

DESIRABLE

FBI National Academy						

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UNDERSHERIFF

24 Hours POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination Prevention (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	Range Qualification

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ESSENTIAL

Executive Development		80 hours	Initial		POST approved provider	
Command College		7 sessions			POST approved provider	
Management Course		104 hours	Initial	POST CR 1005	POST approved Provider	
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	

DESIRABLE

FBI National Academy						

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CHIEF- Custody Division

24 Hours STC and POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Manager/Administrator CORE		80 hours	Initial	PC 6035-36	STC certified provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

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Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Prison Rape Elimination Act (PREA)		8 hours/ 2 hours	Initial/ Recertification every 2 years	42 U.S.C 15605(d)(2)	In-house	Prison Rape Elimination Act (PREA)

ESSENTIAL

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	

DESIRABLE

Command College		7 sessions			POST approved provider	

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CHIEF- Administration & Enforcement Division

24 Hours POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	

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ESSENTIAL

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	

DESIRABLE

Command College		7 sessions			POST approved provider	

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CAPTAIN- Custody Division

24 Hours STC Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 Months of promotion
Manager/Administrator CORE		80 hours	Initial	PC 6035-36	STC approved provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination Prevention (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

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ESSENTIAL

CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	
Prison Rape Elimination Act (PREA)		8 hours/ 2 hours	Initial/ Recertification every 2 years	42 U.S.C 15605(d)(2)	In-house	Prison Rape Elimination Act (PREA)

DESIRABLE

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	

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Commander- Custody Division

24 Hours STC Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Manager/Administrator CORE		80 hours	Initial	PC 6035-36	STC certified provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

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Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	Range Qualification
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Prison Rape Elimination Act (PREA)		8 hours/ 2 hours	Initial/ Recertification every 2 years	42 U.S.C 15605(d)(2)	In-house	

ESSENTIAL

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	

DESIRABLE

Command College		7 sessions			POST approved provider	
Internal Affairs	24 Hours		Initial		POST approved provider	

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Commander- Enforcement Division

24 Hours POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	

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ESSENTIAL

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	
Internal Affairs		24 Hours	Initial		POST approved provider	
Officer Involved Shooting Investigation-update		24 Hours	Initial		POST approved provider	

DESIRABLE

Command College		7 sessions			POST approved provider	

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Commander- Administration Division

24 Hours POST Mandated CPT Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Management Course		104 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Supervisory Course		80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
Manager/Administrator CORE		80 hours	Initial	PC 6035-36	STC certified provider	Within 12 months of promotion
Incident Management System		24 hours	Initial	GC 8607	SEMS/ FEMA	Within 12 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

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Range Qualification		4-6 hours	Twice annually	POST 13519.4	In-house	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	

ESSENTIAL

High Speed Vehicle Pursuits		2-4 hours	Annually	POST 13519.8	In-house or POST Portal	
Internal Affairs		24 Hours	Initial		POST approved provider	
Officer Involved Shooting Investigation-update		24 Hours			POST approved provider	
POST Training Managers Course		24 Hours			POST approved provider	
STC Training Managers Course		24 Hours			BSCC	
Background Investigation		32			POST approved provider	

DESIRABLE

Command College		7 sessions			POST approved provider	

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Sergeant-Corrections Division

24 Hours POST Mandated CPT Training, 18 Hours can be POST Mandated PSP Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Supervisory Course	302.4	80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
High Technology Crimes & Computer Seizure		4 hours	Initial	Penal Code 1315.55		Within 18 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification	312.6	4-6 hours	Twice annually	POST 13519.4	In-house	
Driver Training (EVOC)		4 hours	Every 2 years	POST 1005(d)	In-house	

Monterey County Sheriff's Office

Training Plan | 2024

Use of Force/Strategic Communications		4 hours UOF/ 2 Strat. Comm	Every 2 years	POST 1005(d)	In-house	
Arrest and Control		4 hours	Every 2 Years	POST 1005(d)	In-house	
Racial and Cultural Diversity		8 hours	Every five years	PC 13518.4		
High Speed Vehicle Pursuits	314.8.2	2 hours	Annually	POST 13519.8	In-House or POST Portal	
Prison Rape Elimination Act (PREA)		8 hours/ 2 hours	Initial/ Recertification every 2 years	42 U.S.C 15605(d)(2)	In-house	Prison Rape Elimination Act (PREA)

ESSENTIAL

Use of Force for Field Supervisors		16 Hours	Initial		POST approved provider	
Officer Involved Shooting Investigation-Supervisor		24 Hours	Initial		POST approved provider	
Domestic Violence		2 hours	Every two years (below supervisory rank is required)	PC 1315.55	POST approved provider	Within 2 years of appointment

DESIRABLE

Internal Affairs		24 Hours	Initial		POST approved provider	

Monterey County Sheriff's Office

Training Plan | 2024

Sergeant-Enforcement Division

24 Hours POST Mandated CPT Training, 18 Hours can be POST Mandated PSP Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Supervisory Course	302.4	80 hours	Initial	POST CR 1005	POST approved provider	Within 12 months of promotion
High Technology Crimes & Computer Seizure		4 hours	Initial	Penal Code 1315.55		Within 18 months of promotion
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Mangers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination (Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification	312.6	4-6 hours	Twice annually	POST 13519.4	In-house	
Driver Training (EVOC)		4 hours	Every 2 years	POST 1005(d)	In-house	

Monterey County Sheriff's Office

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Use of Force/Strategic Communications		4 hours UOF/ 2 Strat. Comm	Every 2 years	POST 1005(d)	In-house	
Arrest and Control		4 hours	Every 2 Years	POST 1005(d)	In-house	
Racial and Cultural Diversity		8 hours	Every five years	PC 13518.4		
High Speed Vehicle Pursuits	314.8.2	2 hours	Annually	POST 13519.8	In-House or POST Portal	

ESSENTIAL

Use of Force for Field Supervisors		16 Hours	Initial		POST approved provider	
Officer Involved Shooting Investigation-Supervisor		24 Hours	Initial		POST approved provider	
Domestic Violence		2 hours	Every two years (below supervisory rank is required)	PC 1315.55	POST approved provider	Within 2 years of appointment

DESIRABLE

Internal Affairs		24 Hours	Initial		POST approved provider	

Monterey County Sheriff's Office

Training Plan | 2024

Deputy Sheriff- Custody Division

24 Hours STC and POST Mandated CPT Training, 18 Hours can be Post Mandated PSP Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Supplemental CORE	304.2	80 hours	Initial	15 CCR 1020(a)	In-house	Within 12 months of appointment
CLETS- Less than Full Access		8 hours/ 2 hours	Initial/ Recertification Every 2 years	DOJ	Cris Romero	Within 6 months of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Harassment & Discrimination	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Civil Rights Training Non-supervisors		2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification	312.6	4-6 hours	Twice annually	POST 13519.4	In-house	
Driver Training (EVOC)		4 hours	Every 2 years	POST 1005(d)	In-house	
Use of Force/Strategic Communications		4 hours UOF/ 2 Strat. Comm	Every 2 years	POST 1005(d)	In-house	

Monterey County Sheriff's Office

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Arrest and Control		4 hours	Every 2 Years	POST 1005(d)	In-house	
Racial and Cultural Diversity		8 hours	Every five years	PC 13518.4		
High Speed Vehicle Pursuits	314.8.2	2 hours	Annually	POST 13519.8	In-House or POST Portal	

ESSENTIAL

Impact Weapons	308.5	8 hours	Initial		In-house	
Taser	309.1	4 hours	Annual		In-house	
Less Lethal		8 hours	Initial		In-house	
Crisis Intervention Training		40 hours	Initial	PC 13515.28	In-house or POST approved Provider	Within one year of appointment to FTO

DESIRABLE

Drug Influence- 11550 H&S		24 hours	Initial		In-house or POST approved provider	
Interview and Interrogation		40 hours	Initial		POST approved provider	

Monterey County Sheriff's Office

Training Plan | 2024

Deputy Sheriff- Enforcement Division

24 Hours POST Mandated CPT Training, 18 Hours can be Post Mandated PSP Training

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Sexual Assault Investigation		8 hours	Initial	PC 13516	POST approved provider	Within 6 months of appointment
Human Trafficking		2 hours	Initial	PC 13519.14	POST learning portal	Within 6 months of appointment
Elder/ Dependent Adult		2 hours	Initial	PC 13515	POST learning portal	Within 18 months of appointment
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Domestic Violence		2 hours	Every two years (below supervisory rank is required)	PC 1315.55	POST approved provider	Within 2 years of appointment
Security Awareness		1 hour	Annual	ITD	NEOGOV	
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Cris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Harassment & Discrimination	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Civil Rights Training Non-supervisors		2 hours	Every 2 years	Civil Rights Office	Cris Romero	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	
CPR/First Aid/ AED		8 hours	Every 2 years	POST 13518	In-house	
Range Qualification	312.6	4-6 hours	Twice annually	POST 13519.4	In-house	

Monterey County Sheriff's Office

Training Plan | 2024

Arrest and Control		4 hours	Every 2 Years	POST 1005(d)	In-house	
Driver Training (EVOC)		4 hours	Every 2 years	POST 1005(d)	In-house	
Use of Force/Strategic Communications		4 hours UOF/ 2 Strat. Comm	Every 2 years	POST 1005(d)	In-house	
Domestic Violence		2 hours	Every two years (below supervisory rank is required)		PC 1315.55	Within 2 years of appointment
Racial and Cultural Diversity		8 hours	Every five years	PC 13518.4		
High Speed Vehicle Pursuits	314.8.2	2 hours	Annually	POST 13519.8	In-House or POST Portal	
Tactical Rifle Course		16 hours	Initial with requalification twice annually		POST approved provider	

ESSENTIAL

Drug Influence-11550 H&S		24 hours	Initial		In-house or POST approved provider	
Crisis Intervention Training		40 hours	Initial	PC 13515.28	In-house or POST approved provider	Within one year of appointment to FTO
ICI core		80 hours	Initial "Search Warrant Fundamentals" must be completed in learning portal prior to attending this class		POST approved provider	
Interview and Interrogation		40 hours	Initial		POST approved provider	

Monterey County Sheriff's Office

Training Plan | 2024

DESIRABLE

Dui Detection-Field Sobriety		24 hours	Initial		POST approved provider	PEBT class also required (additional 4 hours)

Monterey County Sheriff's Office

Training Plan | 2024

Specialty Assignments

➤ ACTIVE SHOOTER INSTRUCTOR

Mandatory

- Active shooter instructor school (32–40-hour POST course)

Essential

- Firearms instructor school (40 hours POST course)
- Armorer School (pistol and rifle)

➤ AIR SUPPORT UNIT (FIXED WING) (Pilot)

Mandatory

- **Comply with all FAA requirements (14 CFR Part 91)**
Initial training: within 1 year of appointment
Recertification: Every 3 years
- **Comply with Flight review (BFR) 14 CFR Part 61.56**
Initial training: Within 1 year of appointment
Recertification: Every 12 months

Essential

- Instrument rating
- Aircrew Course

➤ AIR SUPPORT UNIT (FIXED WING) (TFO)

Essential

- Aircrew Course

Monterey County Sheriff's Office

Training Plan | 2024

➤ **AIR SUPPORT/DRONE UNIT (UAS)**

Mandatory

- **FAA small, unmanned aircraft Systems Remote Pilot Certificate (FAA Part 107)**
Initial training: Within 6 months of appointment
Recertification: Every 2 years
- UAS Operators Basic Pilots course

Essential

- UAS advanced Operations course
- Tactical Drone Pilot (CRI training)

➤ **ARREST & CONTROL / DTAC INSTRUCTOR**

Mandatory

- Defensive Tactics Instructor
- Arrest and Control Instructor
- Use of Force Instructor

Essential

- Strategic Communication Instructor
- Baton/Collapsible Baton Instructor
- Taser Instructor

Desirable

- Instructor Development Course

Monterey County Sheriff's Office

Training Plan | 2024

➤ **BATON / COLLAPSIBLE BATON INSTRUCTOR**

Mandatory

- **Baton & Collapsible Baton Instructor Courses**
Initial training: Within 1 year of Appointment
Recertification: Impact weapon update Bi-annually

Desirable

- Use of force Instructor

➤ **BACKGROUND INVESTIGATOR**

Mandatory

- Background Investigation

Essential

- Interview and Interrogation Course

➤ **BOMB TECHNICIAN (PBST)**

Mandatory

- Advanced Explosive Disposal techniques
 - FBI Hazardous Device School
 - Hazmat Tech
1. ICS-400
 2. ICS-300

Monterey County Sheriff's Office

Training Plan | 2024

Essential

- ATF Homemade Explosives
- Advanced Origin & Cause
- Explosive Evidence Exploitation
- POST Blast Investigation

Desirable

- Stabilization Basic
- T/S Clearance Re-cert course
- Large vehicle Bombs
- Explosive recognition & IED Exploitation
- SWAT School
- Advanced post blast investigation
- Trap house survival
- Maritime operations
- Public Safety diver
- Basic- Advanced Electronics
- Hand entry Techniques
- 3D printer
- Robot Maintenance
- Alarm defeat & Bypass
- Grid Aim Systems
- EOD Special events response

➤ **CANINE HANDLER**

Mandatory

- **Canine Handler (Patrol, Narcotics, Bomb)**
Initial: Prior to deployment
Recertification: Annually

Essential

- Canine handler advanced tracking
- SKIDDS

Monterey County Sheriff's Office

Training Plan | 2024

➤ CHEMICAL AGENT INSTRUCTOR

Mandatory

- Chemical Agents Instructor Course

Desirable

- Use of force Instructor

➤ COURT SECURITY OFFICER

Mandatory

- **Court & Temporary Hold Facilities**
Initial training: Within 6 months of appointment
Recertification: Bi-annually

Essential

- Courtroom Security

➤ CRISIS NEGOTIATOR (CNT)

Mandatory

- **Basic Crisis/Hostage Negotiator Course**
Initial training: Prior to assignment as a Primary Negotiator
Recertification: Not required

Essential

- **Advanced Crisis/Hostage Negotiator Course**
Initial training: Within 1 year of Appointment
Recertification: Not required

Monterey County Sheriff's Office

Training Plan | 2024

Desirable

- Crisis Negotiations (Team Leader)

➤ **DIVE TEAM MEMBER**

Mandatory

- POST Public Safety Diver school (LASD-SEB)
- Surface Supplied Diving (Kirby Morgan Pro Dive Center)

Essential

- NiTrox (obtained through PSD school)
- Hazardous Device Search (UASI and/or FBI)
- Underwater POST Blast Investigation (FBI)

Desirable

- NAUI Master Diver Certification
- NAUI SCUBA Instructor Course
- NAUI Public Safety Dive Instructor Course
- Side-Scan Sonar Operations and Interpretation Cal OES
- Maritime First Responders Course
- Basic Maritime Officer Course
- Advanced Maritime Officers Course
- Inland Boat Operators Course
- Rescue Boat Operators Course

Monterey County Sheriff's Office

Training Plan | 2024

➤ **EMERGENCY OPERATIONS COURSE (EVOC) INSTRUCTOR**

Mandatory

- **Driver Awareness Instructor Course**
Initial training: Within 1 year of appointment
Recertification: Not required
- **Driver Training Instructor Course**
Initial training: Within 1 year of appointment
Recertification: Not required

Essential

- Driver Training PIT instructor course

➤ **FIELD TRAINING OFFICER**

Mandatory

- Field Training Officer course
Initial training: Within 6 months of appointment
Recertification: Update every 3 years
- Crisis Intervention Training (CIT)

Essential

- Interview and Interrogation
- Drug Influence Recognition-11550 H&S

Desirable

- Leadership Development (FBI LEDA) Track 1

Monterey County Sheriff's Office

Training Plan | 2024

➤ **FIELD TRAINING SUPERVISOR**

Mandatory

- Field Training Supervisor (SAC) course
Initial training: Within 1 year of appointment
Recertification: Update every 3 years
- (See Sergeant required training on pages 27-28)

➤ **FIREARMS INSTRUCTOR**

Mandatory

- **Firearms and Tactical Rifle Instructor**
Initial training: Within 1 year of appointment
Recertification: Firearms instructor update within 3 years of basic course

Essential

- Use of Force Instructor
- (See Firearms Armorer)

➤ **FIREARMS ARMORER (PISTOL/ RIFLE/ SHOTGUN)**

Mandatory

- **Glock Armorer**
Initial: Within 1 year of appointment
Recertification: Every 3 years
- **AR-15 Armorer**
Initial: Within 1 year of appointment
Recertification: Every 3 years

Essential

- **Remington 870 Armorer**
Initial: Within 1 year of appointment (Recertification: Every 3 years)

Monterey County Sheriff's Office

Training Plan | 2024

➤ **FIRST AID/ CPR / AED INSTRUCTOR**

Mandatory

- **First Aid / CPR/ AED instructor**
Initial: Within 1 year of appointment
Recertification: Every 3 years

Essential

- Tactical Medicine

➤ **LESS LETHAL DEVICE INSTRUCTOR**

Mandatory

- Less Lethal Instructor

Desirable

- Use of force Instructor

➤ **MOUNTED UNIT / INSTRUCTOR**

Mandatory

- **Mounted Unit Basic**
Initial training: Prior to deployment
Recertification: Annually (See Mounted Unit Advanced)

Essential

- **Mounted Unit Advanced (Update)**
Initial training: Within 1 year of completing Basic Course
Recertification: Annually

Monterey County Sheriff's Office

Training Plan | 2024

Desirable

- **Mounted Unit Instructor**

➤ **SCHOOL RESOURCE OFFICER**

Mandatory

- **Campus Law Enforcement (PC 832.3(g) & (h))**
Initial: Within 1 Year of Appointment
Recertification: Not required
- School Resource Officer Course

Essential

- ICI Child abuse/Sexual Assault
- Child Forensic Interview

Desirable

- Active Shooter Course

➤ **SEARCH & RESCUE (MEMBER & TEAM LEADER)**

Essential

- Basic Ropes Course
- Advanced Ropes Course
- Tracking Course
- Backcountry Medical (Medics for life)

Desirable

- Air ops ropes training (H70)
- Swiftwater Course

Monterey County Sheriff's Office

Training Plan | 2024

➤ **SPECIAL WEAPONS & TACTICS (SWAT MEMBER & TEAM LEADER)**

Mandatory

- **POST Special Weapons and Tactics Course (to include submachine gun school)**
Initial training: Required prior to deployment
Recertification: 24 hours of POST-certified training every 24 months

Essential

- Crisis Intervention Training
- POST Advanced SWAT Course
- Mission planning and Liability Course
- SKIDDS School

Schools related to team members expertise:

- Tactical Medicine for Special Operations
- Mechanical and Ballistic Breaching (FETT)
- Explosive Breaching (FETT)
- Less Lethal Instructor School
- LSDD Instructor School
- Tracking School
- CQB/ Northern Red Course
- Off Road Evac

Desirable

- POST Special Weapons and Tactics Team Leader Course
- Range instructor School
- Red DOT Course
- Pistol and Rifle Armorer Courses
- Night Vision Course

Monterey County Sheriff's Office

Training Plan | 2024

➤ **SWAT SNIPER**

Mandatory

- **POST Special Weapons and Tactics Course**
Initial training: Required prior to deployment
Recertification: 24 hours of POST-certified training every 24 months
- POST Precision Rifle and Marksmanship Course

Essential

- Crisis Intervention Training
- POST Advanced SWAT Course
- Tactical Medicine for Special Operations
- Mechanical and Ballistic Breaching (FETT)
- Explosive Breaching (FETT)
- Sniper Overview Course
- Advanced Sniper Course

Desirable

- POST Special Weapons and Tactics Team Leader Course

➤ **STRATEGIC COMMUNICATIONS INSTRUCTOR**

Mandatory

- Strategic Communications Instructor

Desirable

- Use of force Instructor

➤ **TASER INSTRUCTOR**

Mandatory

- Taser Instructor

Monterey County Sheriff's Office

Training Plan | 2024

Desirable

- Use of force Instructor

➤ **TERRORISM LIAISON OFFICER (TLO)**

Mandatory

- TLO basic Course

Desirable

- TLO Advanced Course

➤ **TRAINING UNIT COORDINATOR**

Mandatory

- BSCC Training Managers Course
- POST Training Managers Course
- Lifetime Fitness Course

➤ **TRAINING UNIT SUPERVISOR** Mandatory

- BSCC Training Managers Course
- POST Training Managers Course
- Lifetime Fitness Course

Essential:

- Use of Force Investigations

Monterey County Sheriff's Office

Training Plan | 2024

➤ **TRANSPORTATION DEPUTY**

Mandatory

- ADA transports (In-house)
- Class B License with Passenger and Air brake Endorsements (Salinas School District and DMV)
- **Court & Temporary Hold Facilities**
Initial training: Within 6 months of appointment
Recertification: Bi-annually

Essential

- **EVOC**- Specifically with transportation vehicles

Monterey County Sheriff's Office

Training Plan | 2024

Investigations

➤ **DETECTIVE-CORONERS**

Mandatory

- Basic Death Investigation (within 1 year of appointment)
- Mass Fatality Awareness

Essential

- Fire First
- Drowning Death

Desirable

- CSCA Conference

➤ **DETECTIVE (PCU) PROPERTY CRIMES UNIT**

Mandatory

- ICI Basic
- ICI Narcotics
- BATI Interview & Interrogation
- Asset forfeiture
- ICI Gang Investigations

Essential

- ICI CI Cultivation & Management
- ICI Vehicle theft investigation
- ICI Child Abuse
- ICI Gang Investigation
- ICI Identity Theft
- ICI Financial

Monterey County Sheriff's Office

Training Plan | 2024

Desirable

- ICI Supervisor School
- CNOA conference
- WSATI conference
- CGIA conference

➤ **DETECTIVE (VCU) VIOLENT CRIMES UNIT**

Mandatory

- ICI Basic
- ICI Sexual Assault
- BATI Interview & Interrogation
- ICI Science Based Interviews
- ICI Child abuse/Sexual Assault
- ICI Internet Crime investigations
- ICAC Basic & Advanced
- Cellebrite Academy (Certified Operator)
- Cellebrite Academy (Basic Forensic investigations)
- Child Forensic Interview (Complete by second year)

Essential

- ICI Homicide
- ICI Robbery
- ICI Child Abuse
- ICI Human Trafficking
- ICI Child Abuse (Advanced)

Desirable

- ICI Human Trafficking (Advanced)
- ICI Internet Crimes Investigation (Advanced)
- ICI Supervisor School
- CHIA conference
- CSAIA conferenc

Monterey County Sheriff's Office

Training Plan | 2024

Civilian Staff

Accounting Technician

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

DESIRABLE

Monterey County Sheriff's Office

Training Plan | 2024

Custody Specialist

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

DESIRABLE

Monterey County Sheriff's Office

Training Plan | 2024

Custody and Control Specialist

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

DESIRABLE

Monterey County Sheriff's Office

Training Plan | 2024

Forensic Autopsy Technician

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

DESIRABLE

Monterey County Sheriff's Office

Training Plan | 2024

Forensic Evidence Technician

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

Crime Scene Investigation		80 hours	Initial		POST Approved Provider	
Crime Scene & Forensic Photography		40 hours	Initial		POST Approved Provider	
Crime Scene Reconstruction		40 Hours	Initial		POST Approved Provider	
Evidence and Property Function Management		24 hours	Initial		POST Approved Provider	
Fingerprint Identification		40 Hours	Initial		POST Approved Provider	

DESIRABLE

Advanced Latent print Comparison & Identification		40 Hours	Initial		POST Approved Provider	
Palm Print Comparison Techniques		40 Hours	Initial		POST Approved provider	
Blood Stain Pattern Interpretation		38 hours	Initial		POST Approved Provider	

Monterey County Sheriff's Office

Training Plan | 2024

Records Specialist

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

Training Plan | 2024

ESSENTIAL

DESIRABLE

Monterey County Sheriff's Office

Training Plan | 2024

Senior Account Clerk

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
Bloodborne Pathogens		4 hours	Annual	Cal OSHA	NEOGOV	
Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
Harassment & Discrimination Prevention (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	NEOGOV	
Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

Monterey County Sheriff's Office

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ESSENTIAL

DESIRABLE

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Vehicle Abatement / Code Enforcement

MANDATORY

Course Title	Policy	Length	Re-certification POST/Lexipol/OSHA/ Other	Authority	Course Provider	Timeframe
Security Awareness		1 hour	Annual	ITD	NEOGOV	
CLETS – Less than full access		8 hours/ 2 hours	Initial/ Recert every two years	DOJ	Cris Romero	Within 6 months of appointment
Active Shooter	IS-907	1 hour	Annual	FEMA/ County Council	Chris Romero	
Fire prevention	Title 8	20 min	Annual	Cal OSHA	NEOGOV	
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Civil Rights (Non-Managers/Supervisors)	109	2 hours	Every 2 years	Civil Rights Office	Chris Romero	
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Office Ergonomics and Back Safety		2 hours	Every 2 years	Risk Management	NEOGOV	

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