

County of Monterey

Deputy Sheriff-Corrections

LOCATION	CA 93906, CA	JOB TYPE	Regular Full-Time
JOB NUMBER	22/36E21/09LA	DEPARTMENT	Sheriff-Coroner
DIVISION	Jail Operations and Administration	OPENING DATE	09/22/2022

Position Description



DEPUTY SHERIFF RECRUIT
\$6,027 per month

DEPUTY SHERIFF-Corrections
\$7,023 - \$9,557 per month

FINAL FILING DEADLINE: Open Filing Period
Applications screened monthly
Exam #22/36E21/09LA

Physical Agility and Written Exam Dates: Saturday, March 30, 2024 and Saturday, May 18, 2024 at 8:00 AM.

Applications accepted the day of exam.

Exam Location: MPC Public Safety Training Center, 2642 Colonel Durham St., Seaside, CA 93955

The Applicant Preparation Guide for the POST Entry-Level Law Enforcement Test Battery and sample written exam is available on the P.O.S.T. website at: [Applicant Preparation Guide for PELLETB Exam](#)

WRITTEN WAIVER: The written exam may be waived for applicants who have graduated from an approved CA P.O.S.T Police Academy, currently enrolled in a CA P.O.S.T approved Police Academy, or for applicants who have previously taken the P.O.S.T. Entry Level Law Enforcement Test Battery (PELLETB) written exam within one year and possess a minimum T-Score of 42. A copy of the certificate must be included with the application.

PHYSICAL AGILITY WAIVER: The physical agility may be waived for applicants who have previously taken the South Bay Regional Work Sample Test Battery (WSTB) physical agility test within one year with a minimum overall score of 320. A copy of the certificate must be included with the application.

The Monterey County Sheriff's Office seeks Deputy Sheriffs to work in the Corrections and Enforcement Operations Bureaus. Deputy Sheriffs assigned to Corrections Operations are responsible for the security, custody, transport and supervision of inmates and may serve as a Court Bailiff. Deputy Sheriffs assigned to Enforcement Operations patrol unincorporated areas, enforce state and local laws, perform crime prevention and detection, conduct investigations and

perform community policing activities.

Candidates will be considered at both the Deputy Sheriff-Corrections and Deputy Sheriff-Recruit levels. Incumbents appointed as Deputy Sheriff-Recruit may be promoted to Deputy Sheriff–Corrections upon successfully completing the approved CA P.O.S.T. Police BASIC academy and a recommendation for their promotion by the appointing authority in accordance with the Flexible Staffing Program and Guidelines.

RECRUITS: Are “at-will” employees. Recruits are sworn in as Deputy Sheriffs upon graduation from the CA P.O.S.T. Academy. Failure to graduate or to meet the Sheriff’s Office standards is cause for release from this position.

DEPUTY SHERIFF: Possession of a valid Basic P.O.S.T. Certificate or an academy graduate required to be hired as a Deputy Sheriff.

Examples of Duties

- Receive and process arrested persons, conduct inmate counts, search for contraband, and conduct searches.
- Responsible for the custody, care, security, supervision, classification and transportation of inmates, and provide Court Security.
- Patrol unincorporated areas, prevent, detect and investigate crimes.
- Prepare written reports, maintain various agency records, collect evidence and testify in court.

To view the complete job description, please visit the Monterey County website:

[Deputy Sheriff-Recruit \(Download PDF reader\)](#)

[Deputy Sheriff-Corrections \(Download PDF reader\)](#)

Additional Information

CONDITIONS OF EMPLOYMENT: The required conditions of employment include, but are not limited to the following:

Working Conditions: Corrections Operations: Work effectively in an enclosed jail environment with potentially hostile individuals. Enforcement Operations: Work effectively in remote areas and community settings, with minimum supervision in potentially dangerous conditions.

Minimum Qualifications: Must meet the California Government Codes 1029 and 1031 requirements; Sheriff’s Office Standards; Minimum requirements as indicated on the Supplemental Questions; and Posses and maintain a Class C Driver’s License issued by the State Department of Motor Vehicle at time of hire. Computer and typing skills highly desired.

Required Conditions of Employment: Work flexible hours, shifts, weekends and holidays. Wear a uniform and maintain the standards established by P.O.S.T., S.T.C. (Standards and Training for Corrections) and the Sheriff’s Office.

Background Review: Applicants must successfully pass a thorough background/suitability process which includes a polygraph examination or voice stress analysis. Upon receiving a conditional job offer, a psychological examination and medical examination will be completed. Some positions in this classification are covered by the Omnibus Transportation Employee Testing Act of 1991 and shall be subject to drug/alcohol testing as required by law.

BENEFITS:

The County of Monterey offers an excellent benefits package. Please visit our website to view the Unit [A](#) Benefit Summary Sheet. This information is not legally binding, nor does it serve as a contract. The benefits listed in the Monterey County Personnel Policies and Practices Resolution or Memorandum of Understanding (MOU) prevail over this listing.

NOTES:

- As a condition of employment, prospective employees may be required to submit to a background review which may include a review of information concerning present and/or prior employment, driving record, and record of any criminal convictions.
- Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the U.S.; a list of acceptable documents is available on the USCIS Form I-9.
- If you are hired into this classification in a temporary position, your rate of pay will be hourly, and you will not be eligible for the benefits listed in the summary.
- Deputy Sheriff Recruit: Veterans and their widows/ers who within the past five years have served on active duty for 30 or more days in a 1) national or State military emergency or 2) military expedition for which a medal was authorized, may be eligible for Veterans' Preference Points. To apply, veterans must submit an "Application for Veterans' Preference" with their application materials.

Application and Selection Procedures

Apply On-Line at <https://www.governmentjobs.com/careers/montereycounty>



or

Hard copy applications may be obtained from and submitted during normal business hours

Monday - Friday, 8:00 AM - 5:00 PM by contacting:

Monterey County Sheriff's Office

Attn: Human Resources

1414 Natividad Road

Salinas, CA 93906

Phone: (831) 755-3744 Fax: (831) 775-8033

The selection process is tentative, and applicants will be notified if changes are made. To assess applicants' possession of required qualifications, the examination process may include an oral examination, pre-examination exercises, performance examination, and/or written examination. The competitive examination process includes submittal of required application materials. A complete application package will include:

- **A completed County of Monterey Employment Application**
- **Responses to the Supplemental Questions**
- **If applicable, proof of academy graduate, Basic P.O.S.T Certificate, a minimum T-Score of 42, and a WSTB physical agility test from South Bay Regional with a minimum overall score of 320**

Applicants who fail to provide all required materials by the final filing deadline will not be considered. Resumes, cover letters, letters of interest, and other correspondence will not be accepted as a substitute for required application materials. All required application materials will be competitively evaluated. Those applicants that are determined to be the most appropriately qualified will be invited to participate further in the selection process.

EQUAL OPPORTUNITY AND REASONABLE ACCOMMODATION

Monterey County is a drug-free workplace and an equal opportunity employer. The County seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Monterey County is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact LynnRose Alig, Senior Human Resources Analyst, at (831) 755-3744 or AligLR@co.monterey.ca.us.

Agency

County of Monterey

Deputy Sheriff-Corrections Supplemental Questionnaire

***QUESTION 1**

Please answer the following questions. Completion of the following supplemental questions is **REQUIRED** and is an integral part of the evaluation process. Your responses to the questions will be reviewed and scored in a Qualifications Appraisal evaluation process based on pre-determined rating criteria. Your answers should be as complete as possible, as this information will be critical in the competitive assessment to identify those candidates to be invited to continue in the examination process. A response of "see resume" or "see application" will deem your responses to the supplemental questions as incomplete. Note: All application materials submitted will be reviewed along with your supplemental questions and County of Monterey application.

☐ I have read and understand these instructions.

***QUESTION 2**

I understand failure to provide a complete response to the supplemental questions will eliminate me from further consideration. (Government Code Sections 1029, 231 and 24103)

☐ Yes

☐ No

***QUESTION 3**

Are you 20 ½ years of age or older?

☐ Yes

☐ No

***QUESTION 4**

Per Government Code Section 1031.A, are you legally authorized to work in the United States under federal law?

☐ Yes

☐ No

***QUESTION 5**

Are you a high school graduate, or have you passed the General Education Development test or other high school equivalency test approved by California Department of Education, or have attained a two-year, four-year, or advanced degree from an accredited or approved institution?

☐ Yes

☐ No

***QUESTION 6**

Is your driver's license currently on suspension or probation?

☐ Yes

☐ No

***QUESTION 7**

Have you ever been convicted of a felony?

☐ Yes

☐ No

***QUESTION 8**

In the past two years, have you been convicted of any misdemeanors involving harm or threat of harm to persons or property, i.e., assault, fighting or vandalism?

- ☐ Yes
- ☐ No

***QUESTION 9**

Are you currently on probation for committing a crime?

- ☐ Yes
- ☐ No

***QUESTION 10**

Have you within the past year, without your personal doctor's prescription, used, tried, experimented, or in any way ingested into your body:

- ☐ Cocaine
- ☐ Phencyclidine: PCP, KJ, Crystal, Angel Dust
- ☐ Barbiturates
- ☐ Amphetamines: Whites, Uppers, Bennies, Beans, Cartwheels
- ☐ Methamphetamine
- ☐ Heroin or Opium
- ☐ Lysergic Acid Diethylamide: LSD, Acid, Magic Dots
- ☐ Psilocybin: Magic Mushrooms, Mesaline, Peyote
- ☐ Amyl nitrate: Poppers
- ☐ Methadone, Morphine
- ☐ Toluene or substance containing the drug: Glue, Paint, Paint Thinner
- ☐ Phenobarbital
- ☐ Steroids
- ☐ Synthetic Based Designer Drugs: Ecstasy
- ☐ None of the above

***QUESTION 11**

Within the past year, please specify the name of other controlled recreational drug(s), not listed in question 10, you have used, tried, experimented, or in any way ingested into your body without your personal doctor's prescription.

***QUESTION 12**

Do you possess a current California P.O.S.T. Academy Certificate? If yes, please attach your certificate.

- ☐ Yes
- ☐ No

***QUESTION 13**

Are you willing to be an "at-will" employee who attends the P.O.S.T academy full-time as a student for the sole purpose of graduating to receive the CA P.O.S.T Certificate in order to qualify to be appointed and sworn in to work at the Monterey County Sheriff's Office as a Deputy Sheriff-Corrections, with the understanding that failure to graduate from the approved academy or to meet the Sheriff's Office standards is cause for release from this position?

☐ Yes

☐ No

***QUESTION 14**

If applicable, are you willing to participate fully in the physical training requirements of the P.O.S.T. Basic Academy (i.e. running, climbing, lifting, exercising and strenuous physical activities)?

☐ Yes

☐ No

***QUESTION 15**

Are you willing to work flexible hours, shifts, weekends and holidays and wear a uniform?

☐ Yes

☐ No

***QUESTION 16**

Are you willing to possess a California Class C Driver's License issued by the State Department of Motor Vehicles?

☐ Yes

☐ No

***QUESTION 17**

Are you willing to maintain the standards established by P.O.S.T. and the Sheriff's Office?

☐ Yes

☐ No

***QUESTION 18**

If applicable, are you willing to perform the required duties of the Deputy Sheriff-Recruit position as specified on the job flyer?

☐ Yes

☐ No

*** Required Question**